

REPUBLIQUE DU CAMEROUN
Paix – Travail – Patrie

REGION DE L'OUEST

SECRETARIAT GENERAL

COMMISSION INTERNE DE PASSATION DES MARCHES
PUBLICS

STRUCTURE INTERNE DE GESTION ADMINISTRATIVE
DES MARCHES PUBLICS
B.P: 1112 Bafoussam



REPUBLIC OF CAMEROON
Peace – Work – Fatherland

WEST REGION

GENERAL SECRETARIATE

TENDER'S BOARD

INTERNAL PUBLICS CONTRACTS ADMINISTRATIVES
MANAGEMENT ENTITY
B.P: 1112 Bafoussam

**TENDER NOTICE TO THE OPEN NATIONAL INVITATION TO TENDER N°10/TN/RO/PCR/CIPM-AI/2026 OF
15 AVR 2026, FOR SIGNING A FRAMEWORK AGREEMENT WITH PURCHASE ORDER FOR THE
IMPLEMENTATION OF AN AUTONOMOUS REGIONAL STRATEGIC INTELLIGENCE PLATFORM TO THE
BENEFIT OF THE WEST REGION ENTITLED "WEST SMART REGION PROJECT"**

1. Subject of the Invitation to Tender

Within the framework of bringing the West Region to the digital age, it seems necessary to provide innovative digital technologies that can improve on data collection, structuration and analysis from the different key sectors of the Region with the purpose of enhancing the attractiveness between regional services and populations, regional planning and decisions –making, the President of the Regional Council is launching an Open National Call for Tenders For signing a framework agreement with purchase order for the implementation of an autonomous regional strategic intelligence platform to the benefit of the west region entitled "West Smart Region Project"

2. Nature of the framework agreement

The planned purchase order Framework Agreement shall be signed with *the contractor*.

3. Duration of execution of the framework agreement

The duration of the execution of the framework agreement shall be three (03) years from date of notification of the service order to commence the services of the first purchasing order.

4. Scope of works

The works shall notably include among others the supply of services related to the implementation of an autonomous regional strategic intelligence platform to the benefit of the west region entitled "West Smart Region".

5. Deadline for the mobilization of the company to execute the order

The deadline for the mobilization of the company provided for by the Project Owner the execution of the works, within the framework of this call for tenders following an order shall be *thirty-six (36)* calendar months. This deadline shall run from the date of notification of the Order to commence the execution of the services of the first order.

6. Allotment

The works shall be carried out in a single lot.

7. Estimated cost

The minimum and /or maximum estimated cost of the operation after prior studies is not set in advance, hence the use of a framework agreement. However, the budget allocated for the 2026 financial year stands at **nine hundred ninety-nine million nine hundred thirty-nine thousand one hundred and twenty-five (999 939 125) CFA Francs.**

This amount shall be considered depending on the issuance of the purchase order.

8. Participation and origin

Participation in this call for tenders is open on equal terms to Cameroonian companies with proven experience in the domain.

9. Financing

The work covered by this invitation to tenders is financed by the West Regional Council PIB, for the 2026 financial year under budget line items °: P4.2.4.

10. Submission Method

The chosen submission method for this invitation to tender is essentially online through COLEPS at the address <https://www.marchespublics.cm>. However, the bidders are highly recommended to deposit the hard copy of their file for a better processing.

11. Bid bond

Bids Each bidder must include in his administrative documents, a hand-endorsed bid bond, issued by a financial body or institution approved by the Minister in charge of finance to issue bonds for public contracts and whose list appears in document 14 of the Tender File (TF), of **five hundred thousand (500 000) CFA Francs**;

It shall be valid up to thirty (30) days beyond the initial date limit of the validity of bids. The absence of the bid bond issued by a first-rate bank or financial body of first category authorised by the Minister in charge of Finance to issue bonds for public contracts shall lead to the immediate rejection of the offer. A bid bond submitted but that does not have any relation with the consultation concerned shall be considered as absent. The bid bond presented by a tenderer at the bid opening session shall not be accepted.

12. Consultation of Tender File

The hard copy of the file may be consulted free of charge during working hours in the services of the PO/DPO at The Public Contract Administrative Management Entity of the West Regional Council as soon as this notice is published.

It may equally be consulted **online on the COLEPS platform** at the following addresses: <http://www.marchespublics.cm> and <http://www.publiccontracts.cm> on the ARMP website (www.armacm.cm) or on any other electronic communication means indicated by the Project Owner.

13. Acquisition of the Tender File

The hard copy of the file may be obtained from Public Contract Administrative Management Entitas soon as this notice is published against payment of a non-refundable sum of **four hundred thousand (400 000) CFA Francs**, payable at the West Regional Council's Regional Treasurer at SOCADA behind the Toket Stadium.

It is equally possible to obtain the electronic version of the Tender File by downloading it free of charge through the addresses indicated above. However, online submission is subject to the payment of Tender File purchase fees.

14. Submission of bids

Each bid written in French or English must be submitted by the bidder on the COLEPS platform no later than **12 MAI 2026** at **10:00 A.M.** A backup copy of the bid saved on a USB key or CD/DVD must be submitted to the Internal Public Contract Administrative Management Entity of the West Regional Council in a sealed envelope with a clear and legible indication "backup copy," in addition to the following statement within the specified deadlines, with the mention:

"TENDER NOTICE TO THE OPEN NATIONAL INVITATION TO TENDER N°10/TN/RO/PCR/CIPM-AI/2026 OF 1 5 AVR 2026, FOR SIGNING A FRAMEWORK AGREEMENT WITH PURCHASE ORDER FOR THE IMPLEMENTATION OF AN AUTONOMOUS REGIONAL STRATEGIC INTELLIGENCE PLATFORM TO THE BENEFIT OF THE WEST REGION ENTITLED "WEST SMART REGION PROJECT"

To be opened only during the bids opening session"

A backup copy of the bid registered on USB key or CD/DVD should be forwarded in a sealed envelope with the clear and legible indication "backup copy", in addition to the above label, within the allocated deadline.

N.B : File size and format

For online bidding, the maximum sizes of the documents that will transit on the platform and constitute the tenderer's offer are the following:

- 5 MB for the Administrative file;
- 15 MB for the Technical Offer;
- 5 MB for the Financial Offer.

The following formats are accepted:

- PDF format for text documents ;
- JPEG for images.

The applicant shall use compression software to possibly reduce the size of the files to be transmitted according to the sizes indicated above.

15. Admissibility of bids

The administrative documents, the technical offer and the financial offer must be placed in separate envelopes and submitted in a sealed envelope.

The Project Owner shall not accept:

- ❖ Bids bearing information on the identity of the tenderers;
- ❖ Bids submitted after the closing date and time for submission of bids;
- ❖ Envelopes without indication on the identity of the Invitation to Tender;
- ❖ Bids non-compliant with the bidding mode;
- ❖ Failure to comply with the number of copies specified in the RPAO or offer in copies only;

Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of *Finance to issue bonds for public contracts or the failure to comply with the model documents of the Tender File shall lead automatically to the rejection of the bid without any other procedure*. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted.

Candidates shall present the original copy of the purchase receipt of the Tender file, when dropping the back-up copy.

Note: The original copy of the document may be requested at any time and at each stage of the procurement process, and failure to provide them may result in the disqualification of the candidate.

16. Opening of bids

16.1 The bids shall be opened in two sessions and shall take place on the 1 2 MAI 2026 at 11:00 AM by the Internal Tender's Board attached to the President of the West Regional Council, in the conference room.

Only tenderers may attend this opening session or be represented by a person of their choice, duly authorised, even in case of a group of companies.

Under pain of being rejected, the required administrative documents must be submitted in originals or copies certified by the issuing service or the relevant administrative authority, in accordance with the provisions of the Special Regulations of the invitation to tender. They shall be no later than 3 (three) months old from the original deadline for the submission of tenders or must have been issued after the date of signature of the Tender Notice.

In case of absence or non-conformity of a document in the administrative file during the opening of bids, after a 48(forty-eight) hours deadline granted by the Board, the file shall be rejected.

The Project Owner shall not accept:

- Envelopes bearing information on the identity of the tenderers;
- Bids submitted after the closing date and time for submission of bids;
- Envelopes without indication on the identity of the Invitation to Tender;
- Bids non-compliant with the bidding mode;
- Failure to comply with the number of copies specified in the RPAO or offer in copies only.

17 Evaluation criteria

17.1 Eliminator criteria

They include especially :

failure to produce an administrative file document deemed non-compliant or absent, beyond the 48-hour deadline extension after the opening of bids;

- ❖ The absence of the bid bond at the opening of the bids, with the receipt of deposit at the CDEC ;
- ❖ The failure to produce, beyond 48 hours after the opening of the bids, a document from the administrative file
- ❖ false declarations, fraudulent schemes or forged documents;
- ❖ failure to meet 80/100 of essential criteria;
- ❖ absence of the sworn statement of non-abandonment of projects over the last three years;
- ❖ absence of an accreditation granted by the MINPOSTEL
- ❖ non-compliance with the format of the bids file;
- ❖ absence of a quantified unit price in the financial bid
- ❖ absence of dated and signed integrity charter;
- ❖ absence of a financial capacity of three hundred and fifty million (350 000 000) CFA Francs issued by a first-rank bank;
- ❖ absence of dated and signed commitment statement to comply with environmental and social clauses;

17.2. Essential criteria

The essential criteria for the qualification of bidders shall include for example:

- presentation of the bid;
- bidder's references;
- after-sales service (availability of spare parts, repairs workshop, technical personnel), where necessary;
- financial capacity (access to a credit line or other financial resources, turnover, certificate of financial solvency).
- Staff qualification and experience ;

- logistic resources
- methodology
- Proof of acceptance of market conditions

NB : Each bidder shall meet at least 80 marks out of 100 to be technically qualified.

18. Award of contract

The Project Owner or the Delegated Project Owner shall award the contract to the bidder whose bid meets the required technical and financial qualification criteria and whose offer was evaluated as the lowest by including as the case may be, the rebates proposed

19. Maximum number of lots

Not applicable.

20. Duration of validity of bids

Bidders shall remain committed to their bids for [Indicate the duration between 60 and 90 days] from the initial deadline set for the submission of bids.

21. Validity of the framework agreement

The Framework-Agreement shall be valid up to the provisional and possibly final acceptance of the works, resulting from the execution of the last purchase order concluded within the normal period of the duration of the execution of the Framework-Agreement.

No purchase order shall be concluded after the duration of the execution of the Framework-Agreement.

22. Further information

Additional information may be obtained during working hours from The West Regional Council Publics Contrats Department or *online on the COLEPS platform* via <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, or any other electronic communication means indicated by the Project Owner.

23. Fight against corruption and malpractices

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48, the ARMP or the PO/DPO on (237) 690 90 36 43 - 672 77 72 77.

Bafoussam, the **15 AVR 2026**

PRESIDENT OF THE REGIONAL COUNCIL

Copies :

- Authority in charge of Public Contracts (MINMAP);
- ARMP ;
- MINMAP / OUEST ;
- Project Owner or Delegated Project Owner concerned, if applicable;
- Chairperson of the T B concerned;
- Notice board/file.



Dr. Jules Milaire Fochka Fochka
Président du Conseil Régional de l'Ouest